

**ZANESVILLE BOARD OF EDUCATION
REGULAR MEETING**

October 15, 2019

Mr. Swope called the meeting to order @ 5:30 p.m. Those answering roll call: Mr. Bunting, Mr. Coulson, Mr. Curry, Mr. Swope. Mrs. French was absent. Also present were Mr. Baker, Superintendent, Mr. Young, Treasurer.

#19-296 APPROVAL OF BOARD MINUTES

Mr. Bunting moved and Mr. Curry seconded that the Board of Education approves the minutes of the Regular Board of Education Meeting on September 17, 2019.

Those voting aye: Mr. Bunting, Mr. Coulson, Mr. Curry, Mr. Swope. President declared motion carried.

#19-297 REPORT OF THE TREASURER

Mr. Coulson moved and Mr. Bunting seconded to approve the following recommendations:

September Financial Reports

Approve the following financial reports:

- Financial report by fund
- Expenditure report
- Investment report

Reconciliations

Approve the following reconciliations for September:

- General
- Payroll

Monthly Financials – Zanesville Community High School

Approve the September 2019 minutes, bank reconciliation and financial reports for the Zanesville Community High School.

Budget – Zanesville Community High School

Approve the 2019-2020 Budget for the Zanesville Community High School.

Those voting aye: Mr. Coulson, Mr. Curry, Mr. Swope, Mr. Bunting. President declared motion carried.

#19-298 RESIGNATIONS – CLASSIFIED

Mr. Curry moved and Mr. Swope seconded to accept the resignation of Jennifer Woodburn, MD Aide at Zanesville High School, effective October 2, 2019. Reason for resignation is personal.

Accept the resignation of Rodney Olden, bus driver, effective September 19, 2019. Reason for resignation is personal.

Accept the resignation of Linda Coury, Preschool Secretary at Zane Grey Elementary, effective September 23, 2019. Reason for resignation is personal.

Those voting aye: Mr. Curry, Mr. Swope, Mr. Bunting, Mr. Coulson. President declared motion carried.

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#19-299 RESIGNATION – PERMANENT SUBSTITUTE

Mr. Bunting moved and Mr. Curry seconded to accept the resignation of Breanne Fox, Permanent Substitute at John McIntire Elementary, effective September 3, 2019. Reason for resignation is other employment.

Those voting aye: Mr. Swope, Mr. Bunting, Mr. Coulson, Mr. Curry. President declared motion carried.

#19-300 EMPLOYMENT – CLASSIFIED

Mr. Curry moved and Mr. Coulson seconded to approve the employment of Mandy Samson, as a full time van driver, effective September 18, 2019 pending background check. Rate of pay to be Step 0 from the appropriate salary schedule.

Approve the employment of William Quinn as a full time bus driver, effective September 30, 2019 pending background check. Rate of pay to be Step 0 from the appropriate salary schedule.

Approve the employment of Charles Hodge as a full time bus driver, effective September 30, 2019 pending background check. Rate of pay to be Step 0 from the appropriate salary schedule.

Approve the employment of Tayla Insley as an MD Aide w/AA at Zanesville Middle School, effective October 15, 2019 pending appropriate certification and background check. Rate of pay to be Step 5 from the appropriate salary schedule.

Approve the employment of Troy Baldwin as Maintenance I at Zanesville High School effective September 23, 2019 pending background check. Rate of pay to be Step 0 from appropriate salary schedule.

Approve the employment of Anna Kirby as a full time bus driver, effective October 9, 2019 pending background check. Rate of pay to be Step 0 from the appropriate salary schedule.

Approve the employment of LeighAnn Hall as, 10- month Secretary, at Zane Grey Elementary. Effective date of employment is October 21, 2019. Salary will be step 5 from the appropriate salary schedule, pending background check.

Those voting aye: Mr. Swope, Mr. Bunting, Mr. Coulson, Mr. Curry. President declared motion carried.

#19-301 TRANSFERS – CERTIFICATED

Mr. Bunting moved and Mr. Swope seconded to approve the transfer of Ann Ferguson, Intervention Specialist at Zanesville Middle School, to Pre-School Itinerant at Zane Grey Elementary, effective October 21, 2019, pending background check and proper certification. Rate of pay to remain the same.

Those voting aye: Mr. Bunting, Mr. Coulson, Mr. Curry, Mr. Swope. President declared motion carried.

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#19-302 TRANSFERS – CLASSIFIED

Mr. Coulson moved and Mr. Swope seconded to approve the transfer of Matt McCandlish, Intervention Room Monitor at Zanesville High School to MD Aide w/AA, effective September 23, 2019, pending background check and proper certification. Rate of pay is Step 7 from appropriate salary schedule.

Approve the transfer of Jan Bradshaw, Regular Aide at Zane Grey Elementary Preschool to Regular Aide w/AA, effective September 24, 2019 pending background check. Rate of pay is step 0 from appropriate salary schedule.

Approve the transfer of Jonathon Jarvis, 5- hour bus driver to 8 hour Bridgeway Route driver, effective September 18, 2019, pending background check. Salary schedule and step to remain the same.

Those voting aye: Mr. Coulson, Mr. Curry, Mr. Swope, Mr. Bunting. President declared motion carried.

#19-303 EMPLOYMENT – SUBSTITUTES/HOME INSTRUCTOR

Mr. Curry moved and Mr. Bunting seconded to approve Wonda Tabler as and when needed for nursing purposes at current rate plus \$4.00 an hour for the 2019-2020. Pending certification and background checks.

Approve Shirley Burkhart, Bus Aide to drive the bus as and when needed during the 2019-2020 school year. Pay rate will be bus driver wages.

Approve Karl Border, Van Aide to drive the Van as and when needed during the 2019-2020 school year. Pay rate will be van driver wages.

Approve the following substitutes, as and when needed, pending appropriate background checks for the 2019-2020 school year:

Substitute Teachers			
Randy Guthrie			

Substitute Van Drivers			
Rachel Holt			

Substitute Bus Aides			
Joyce Tabler	Donna Kirby	Richard Snider	

Substitute Food Service			
Tasha Ethell	Diana Hayes		

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Approve the following home instructors, as and when needed, pending appropriate certification and background checks for the 2019-2020 school year:

Home Instructors			
Kasey Jones			

Those voting aye: Mr. Curry, Mr. Swope, Mr. Bunting, Mr. Coulson. President declared motion carried.

#19-304 EMPLOYMENT – PERMANENT SUBSTITUTES

Mr. Bunting moved and Mr. Swope seconded to approve the following individuals as permanent substitute teachers effective the 2019-2020 school year, pending appropriate certification and background checks: Rate of pay to be \$80.00 per day.

Permanent Substitutes			
Germany Lee	Ashley Espinosa		

Those voting aye: Mr. Swope, Mr. Bunting, Mr. Coulson, Mr. Curry. President declared motion carried.

#19-305 INTERNATIONAL CLASS TRIP

Mr. Bunting moved and Mr. Swope seconded the approval to be granted for Zanesville High School current and future French students to travel to Québec and Montréal, Canada on a language and culture tour. This 6- day trip is planned for June 2021 and travel services will be provided by Education First Educational Tours. Students, parents and teacher chaperones will be responsible for their trip cost and will have an opportunity to raise money through various fundraisers.

Those voting aye: Mr. Swope, Mr. Bunting, Mr. Coulson, Mr. Curry. President declared motion carried.

#19-306 SUPPLEMENTAL CONTRACTS

Mr. Coulson moved and Mr. Curry seconded to approve a correction to the Mentor Teacher assignments for the 2019-2020 school year that was approved at the September 17th, 2019 meeting to remove Kim Farmer and Sue Graham.

Approve the following Supplemental resignations for the 2019-2020 school year:

Name	Position	Reason
Andy Bennett	9 th Grade Boys Basketball Coach	Personal
Donald (DJ) Harris	7 th Grade Boys Basketball Coach	Personal
Tiffany Youel	Varsity Girls Assistant Coach	Personal

Approve the following Athletic Supplemental Contracts for 2019-2020 school year:

First Name	Last Name	Season	Sport	Position	Exp.	Class	Amount
Brady	Palmer	Spring	Track	ZMS Coach	4	IX	\$1,702.00
Payton	Norris	Winter	Ski Club	ZHS Advisor	1	X	\$851.00

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Jason	Smith	Fall	Football	ZMS Volunteer			
Joseph	Bailey	Fall	Football	ZMS Volunteer			
Andy	Bennett	Winter	Boys Basketball	7 th Grade Coach	5	VIII	\$2,388.00
Donald (DJ)	Harris	Winter	Boys Basketball	Freshman Coach	2	VII	\$2,723.00
Jeff	Moore	Winter	Girls Basketball	Varsity Coach	15	II	\$6,467.00
Adam	Dollings		RESA	Mentor Teacher	2	IX	\$1,362.00
McGee	Ryley	Winter	Wrestling	ZMS Coach	0	VIII	\$1,702.00

Approve the following Supplemental Contract for 2019-2020 as a correction to previously approved contract at the September 17, 2019 Regular Board Meeting:

First Name	Last Name	RESA Position	Year 19/20	Class	Amount
Tisha	McLoughlin	Mentor – JME	4	IX	\$ 1,702.00

Those voting aye: Mr. Bunting, Mr. Coulson, Mr. Curry, Mr. Swope. President declared motion carried.

#19-307 ZANESVILLE COMMUNITY HIGH SCHOOL

Mr. Curry moved and Mr. Swope seconded to approve a salary increase for Michael Young, ZCHS Treasurer, to \$1000.00 per month beginning on October 1, 2019 through July 31, 2020. Total salary for the 2019-2020 school year will be \$11,333.32. Prior approval was given at the ZCHS Board meeting on September 18, 2019.

Approve Carrie Bunting, ZCHS Supervisor of Student Services, as Ohio Improvement Plan (OIP) Coach for the 2019-2020 school year. Rate of pay will be \$2,000.00 for the year and paid same as the ZCS Literacy/Math Coaches. Prior approval was given at the ZCHS Board meeting on September 18, 2019.

Those voting aye: Mr. Coulson, Mr. Curry, Mr. Swope, Mr. Bunting (abstained on Carrie Bunting). President declared motion carried.

#19-308 PROFESSIONAL DEVELOPMENT – SUMMER 2019

Mr. Swope moved and Mr. Bunting seconded to approve the following teachers to participate in Project Lead the Way (PLTW) training during the summer of 2019. Rate of pay is \$100 per day.

Rick Mohler	Adam Dollings
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Approve the following teachers to participate in College Credit Plus (CCP) training at Zane State College during the summer of 2019. Rate of pay is \$100 per day.

Loni Tysinger	Katrina Derry
Holli Gattshall	Christopher Miller

Those voting aye: Mr. Curry, Mr. Swope, Mr. Bunting, Mr. Coulson. President declared motion carried.

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#19-309 UNPAID LEAVE OF ABSENCE

Mr. Bunting moved and Mr. Swope seconded to approve an unpaid leave of absence for Nicole Stewart, Transportation, effective September 9, 2019 to September 30, 2019. Unpaid days due to transfer of position to Food Service.

Those voting aye: Mr. Swope, Mr. Bunting, Mr. Coulson, Mr. Curry. President declared motion carried.

#19-310 CORRECTION TO CONTRACT – CLASSIFIED

Mr. Curry moved and Mr. Coulson seconded to approve the salary correction for Amy Lane as MD Aide at Zane Grey Elementary to MD Aide w/AA. Effective date of employment is September 23, 2019. Salary will be step 3 from the appropriate salary schedule, pending certification and background check.

Those voting aye: Mr. Swope, Mr. Bunting, Mr. Coulson, Mr. Curry. President declared motion carried.

#19-311 VOLUNTEERS

Mr. Swope moved and Mr. Bunting seconded to approve the following list of volunteers for the Zanesville City Schools for the 2019-2020 school year pending appropriate backgrounds checks:

Name	Bldg	Type
Jessica King	JME/ZGE	Parent
Megan Zorne	JME	Parent
Shelley Ormond	JME	Parent
Marlena Sims	JME	Parent
Sarah Pozzuoli	JME	Parent
Karri Barlock	JME	Parent
Shala Steinman	JME	Parent
Kristyn McNutt	JME	Parent
Helen Harper	JME	Community
Michelle Johnson	JME	Parent
Kasey Cavanaugh	JME/ZMS	Parent
Brittany Ward	JME	Parent
Keelie Goldsmith	JME/ZHS	Parent
Jahna Rutherford	JME	Parent
Kristen Hardcastle	JME	Parent
Maria Jamiolkowski	JME	Parent
Joyce Sasser	JME	Parent
Kylie Emmert	JME	Parent
Loraine Jerrells	JME	Parent
Joanna Burchett	JME	Parent
Kim Matthews	JME	Parent

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Coy Crowley	ZG	Bible Club
Donna Thompson	ZG	Bible Club
Brooke Jackson	ZG	Bible Club
Mark Weaver	ZG	Bible Club
Sandy King	ZG	Bible Club
Harriett Shaver	ZG	Bible Club
Don Ellis	ZG	Community
Jenna Luburgh	JME	Parent
Kelly Ashby	JME	Parent
Destiny Nason	JME	Parent
Erin Kennedy	JME	Parent
Betsy Rosser	JME	Parent
Tom Graham	ZHS	Community
Michael Bullock	ZHS	Community
Michelle Lewis	ZG	Community
Alisha Abel	ZG/ZMS/ZHS	Parent
Jennifer Dillehay	JME/ZMS	Parent
Susan Tyson	JME	Community
Kim Matthews	JME	Parent
Megann Knapp	JME	Parent
Carolyn Witucky	JME	Community
Jackie Ryan	ZG	Bible Club
Timothy Smith	ZG	Bible Club
Karen Smith	ZG	Bible Club
Eva Moore	ZG	Bible Club
Ann Turner	ZG	Parent

Those voting aye: Mr. Bunting, Mr. Coulson, Mr. Curry, Mr. Swope. President declared motion carried.

#19-312 FMLA LEAVE

Mr. Curry moved and Mr. Swope seconded to approve a FMLA leave of absence for Tamara Harris, Paraprofessional at John McIntire Elementary, effective August 30, 2019 through September 11, 2019.

Approve a FMLA leave of absence for Terry Harris, Bus Driver, effective August 30, 2019 through October 21, 2019.

Approve a FMLA leave of absence for Kathy Foster, Paraprofessional at National Road Elementary, effective August 19, 2019 through October 16, 2019.

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Approve a FMLA leave of absence for Kathleen Phillips, Speech Pathologist, effective November 19, 2019 through February 11, 2020.

Approve a FMLA leave of absence for Wendy Winland, Preschool Teacher at Zane Grey Elementary, effective September 30, 2019 through September 29, 2020.

Approve a FMLA leave of absence for Shawndale Havener, Custodian at Zane Grey Intermediate, effective September 30, 2019 through September 29, 2020.

Approve a FMLA leave of absence for Janet Stout, Teacher at John McIntire Elementary, effective December 21, 2019 through February 1, 2020.

Approve a FMLA leave of absence for Trudi Hardcastle, Gifted Intervention Specialist, effective September 27, 2019 through November 25, 2019.

Those voting aye: Mr. Coulson, Mr. Curry, Mr. Swope, Mr. Bunting. President declared motion carried.

#19-313 BOARD MEMBER – MID EAST CAREER AND TECHNOLOGY CENTER

Mr. Bunting moved and Mr. Curry seconded to approve the appointment of Mike Coulson to serve on the Board of Education of the Mid-East Career and Technology Center for a three-year term effective January 1, 2020 and expiring December 31, 2022.

Those voting aye: Mr. Curry, Mr. Swope, Mr. Bunting, Mr. Coulson, (abstained). President declared motion carried.

#19-314 CAMBRIDGE HOME HEALTH AGREEMENT

Mr. Swope moved and Mr. Coulson seconded to enter into an agreement with Cambridge Home Health Services to provide nursing services for a student attending Starlight. Cost will be \$38.00 per hour for LPN/RN service during student's ride to and from school and while at school.

Those voting aye: Mr. Bunting, Mr. Coulson, Mr. Curry, Mr. Swope. President declared motion carried.

#19-315 TRANSFER – CLASSIFIED

Mr. Coulson moved and Mr. Bunting seconded to approve the transfer of Shirley Burkhart, retire/rehire Bus Aide to retire/rehire Bus Driver, effective October 11, 2019, pending back ground check. Rate of pay will be Step 3 from the appropriate salary schedule.

Those voting aye: Mr. Coulson, Mr. Curry, Mr. Swope, Mr. Bunting. President declared motion carried.

#19-316 LEAVE OF ABSENCE

Mr. Curry moved and Mr. Swope seconded to approve placing Mrs. Jennifer Coleman, teacher, on an unpaid leave of absence pursuant to R.C. 3319.13 for a term not to exceed two years effective August 7, 2019.

Those voting aye: Mr. Curry, Mr. Swope, Mr. Bunting, Mr. Coulson. President declared motion carried.

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#19-317 EMPLOYMENT – CLASSIFIED

Mr. Bunting moved and Mr. Swope seconded to approve the employment of Erica Dunkle as MD Aide w/AA at Zane Grey Elementary, effective October 14, 2019 pending appropriate certification and background check. Rate of pay to be Step 4 from the appropriate salary schedule. Those voting aye: Mr. Swope, Mr. Bunting, Mr. Coulson, Mr. Curry. President declared motion carried.

#19-318 SUPPLEMENTAL CONTRACTS

Mr. Swope moved and Mr. Coulson seconded to approve the following 7-12 grade Department Heads for 2019-2020 school year:

First Name	Last Name	Subject	Exp.	Class	Amount
Brady	Palmer	Special Education ½	0	IX	\$595.50
Mercedes	Tonnous	Special Education ½	0	IX	\$595.50
Annette	Porter	ELA	0	IX	\$1,191.00
Heather	McFerren	Electives	0	IX	\$1,191.00
Sabrina	Penrose	Math	0	IX	\$1,191.00
Elizabeth	Wright	Social Studies	0	IX	\$1,191.00
Kasey	Jones	Science	0	IX	\$1,191.00

Those voting aye: Mr. Swope, Mr. Bunting, Mr. Coulson, Mr. Curry. President declared motion carried.

#19-319 RESIGNATION – CLASSIFIED

Mr. Bunting moved and Mr. Curry seconded to accept the resignation of Lena Chason, Van aide, effective October 10, 2019. Reason for resignation is personal. Those voting aye: Mr. Bunting, Mr. Coulson, Mr. Curry, Mr. Swope. President declared motion carried.

#19-320 FFA LOCAL CHAPTER

Mr. Bunting moved and Mr. Coulson seconded to approve a Single Charter for a Local FFA Chapter at Zanesville City Schools which will be chartered by the National FFA Organization. The title of the organization will be Zanesville City Schools Chapter of the national FFA Organization. Those voting aye: Mr. Swope, Mr. Bunting, Mr. Coulson, Mr. Curry. President declared motion carried.

#19-321 FACILITY USE AGREEMENT

Mr. Swope moved and Mr. Bunting seconded to approve a Facility Use Agreement with the Zanesville Alumni Association with an annual payment of \$1. Those voting aye: Mr. Swope, Mr. Bunting, Mr. Coulson, Mr. Curry. President declared motion carried.

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#19-322 LOCALLY DEFINED DIPLOMA SEALS FOR THE PERMANENT GRADUATION REQUIREMENTS

Mr. Coulson moved and Mr. Swope seconded to approve the attached list of Locally Defined Diploma Seals for the Permanent Graduation Requirements to include Community Service Seal, Fine Performing Arts Seal and Student Engagement Seal.

Those voting aye: Mr. Bunting, Mr. Coulson, Mr. Curry, Mr. Swope. President declared motion carried.

#19-323 POLICY ITEMS FOR ADOPTION

Mr. Swope moved and Mr. Curry seconded to approve the following policies for adoption:

POLICIES

- | | |
|---------|---|
| 1310 | Employment of the Treasurer |
| 1340 | Non-Reemployment of the Treasurer |
| 1615 | Use of Tobacco by Administrators – New |
| 2431 | Interscholastic Athletes |
| 3215 | Use of Tobacco by Professional Staff |
| 4215 | Use of Tobacco by Classified Staff |
| 5113.02 | School Choice Options |
| 5200 | Attendance |
| 5230 | Late Arrival and Early Dismissal |
| 5350 | Student Mental Health and Suicide Prevention |
| 5460 | Graduation Requirements |
| 5512 | Use of Tobacco |
| 6233 | Amenities for Participants at Meetings and/or Other Occasions |
| 6424 | Purchasing Cards |
| 6620 | Petty Cash Funds |
| 6680 | Recognition |
| 7217 | Weapons |
| 7300 | Disposition of Real Property/Personal Property |
| 7434 | Use of Tobacco on School Premises |
| 7440.03 | Small UnManned Aircraft Systems - New |
| 7530 | Lending of Board-Owned Equipment |
| 7540.01 | Technology Privacy |
| 8403 | School Resource Officer |
| 8462 | Student Abuse and Neglect |
| 8500 | Food Services |

Those voting aye: Mr. Coulson, Mr. Curry, Mr. Swope, Mr. Bunting. President declared motion carried.

#19-324 EXECUTIVE SESSION

Mr. Bunting moved and Mr. Curry seconded to go into executive session;

WHEREAS board of education and other governmental bodies are required by statute “to take official action and to conduct all deliberations upon official business only in open meetings, unless the subject matter is specifically exempted by law”;

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WHEREAS “the minutes need only reflect the general subject matter of discussions in executive session”, and

WHEREAS the members of a public body may hold an executive session only at a regular or special meeting for the sole purpose of consideration of any of the matters set forth below.

NOW THEREFORE BE IT RESOLVED under the provisions of ORC 121.22 the board hereby enters executive session for the reason(s) herein stated:

 X Personnel matters

 X to consider the promotion or compensation of public employee(s) or officials

Time entered executive session: 6:16 p.m.

Time returned to public session: 7:39 p.m.

Those voting aye: Mr. Curry, Mr. Swope, Mr. Bunting, Mr. Coulson. President declared motion carried.


#19-325 MEETING ADJOURNMENT

Mr. Coulson moved and Mr. Swope seconded that the Zanesville City Schools Board of Education meeting is adjourned @ 7:39 p.m.

Those voting aye: Mr. Swope, Mr. Bunting, Mr. Coulson, Mr. Curry. President declared motion carried.



President



Treasurer

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**Locally Defined Diploma Seals
For The
Permanent Graduation Requirements**

Locally defined seals

Community Service Seal

- 120 hours community service
 - The community service experience must be approved by a school counselor prior to documenting hours of service.

Fine and Performing Arts Seal

- 4 years of dance from a dance studio
- 4 years of Devilettes
- Community Theater Performances or involvement in ZHS Theater
 - Involvement in at least one performance per year or a total of 4 performances throughout high school.
 - What was your involvement and how did you grow as a result of your participation.
- Completion of our art curriculum with a work sample from each class and some sort of reflection paper
- 4 year participation in any of our music classes. Demonstrate musical ability through a performance
- Other options could be considered upon request.

Student Engagement Seal

- 4 year participation in athletics with a reflection paper to include skills learned from involvement
- Student Club Participation both in and out of school
 - Create a rubric to include the following
 - How have you contributed to the organization
 - What leadership skills have you developed as a result of participation
 - How have you grown as a person because of this organization
 - How has the school benefited from your participation in this organization
- Other options could be considered upon request.

These Local Seals went into effect beginning with the 2019-20 Academic School Year

For Class of 2023: 3 years of involvement

For Class of 2022: 3 years of involvement

For Class of 2021: 2 years of involvement

For Class of 2024 & Beyond: 4 years of involvement